



# ZONE MEETING REPORT

Complete and file this report immediately after each Zone meeting.  
 Distribute as indicated below.  
**Please type or print.**  
 Photocopy and distribute to those listed below.

Quarter      1      2      3      4      (circle one)

Meeting Location: \_\_\_\_\_ District Name \_\_\_\_\_ No. \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Time of Meeting \_\_\_\_\_  a.m.  p.m.      Zone Number \_\_\_\_\_

Length of Meeting (hours) \_\_\_\_\_ Was Meal Served?  yes  no      Date Filed \_\_\_\_\_

Was this Zone meeting held in lieu of the second quarter District Board Meeting?  yes  no

Signature \_\_\_\_\_ Lt. Gov. \_\_\_\_\_

List name of each Club in Zone; indicate attendance of President, Secretary-Treasurer and number of other members in attendance.

NAME OF CLUB	PRES.	S-T	MEMBERS	NAME OF CLUB	PRES.	S-T	MEMBERS
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____

### SUGGESTED TOPICS FOR DISCUSSION

- Future District and International Meetings
- Club recognition (criteria, deadlines, etc.)
- Club Administration (bulletin, fellowship, Committees, members recognition, budget, Board meetings, etc.)
- Membership Recruitment
- New Club Building
- Community and Youth-Serving Projects
- Fund-Raising Projects
- Idea Exchange
- District and International Services

Please provide information from the meeting which will be helpful to the District Governor, Secretary-Treasurer or Club Services Chair.

Next Scheduled Zone Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

A Zone Meeting Report must be filed with the District Secretary-Treasurer within 30 days after each meeting.

**Additional pages may be attached if needed.**

**Distribution**

District Secy. Treas.      Governor      Lieutenant Governor